

**Committee on Committees**  
May 1, 2017  
Woodward Conference Room 6184  
10:30 a.m.

Attendees: Jennifer Rea, Sue Alvers, Miriam Ezenwa (via phone), Paul Duncan, Irene Cooke, Ruth Steiner, Angel Kwolek-Folland, and Carl Van Ness

Jennifer Rea called the meeting to order at 10:31 a.m. and welcomed the guests. Introductions were made and the April minutes were approved.

**Research Policy Committee** – Irene Cooke, Asst. VP, Director and Research Integrity Officer

- Committee consists of high level deans
- Formed task forces to handle issues
- Task force examples:
  - Fiscal Task Force
  - Human Subject Task Force
  - Animal Research Task
- Committee is working well and no changes are requested.

**Graduate Council** – Paul Duncan

- Graduate Council has 13 members – 12 by definition elected by graduate faculty and the Graduate School Dean.
- The Graduate Council acts as an agent of the Graduate Faculty and assists the dean in the determination and execution of policy related to graduate study and associated research.

**Academic Personnel Board** – Angel Kwolek-Folland, Liaison and Ruth Steiner, Member

- Ten members - Senior Faculty in tenured and non-tenured. Half are elected and half appointed. Board is split into tenure and non-tenured accruing personnel.
- Advise the President with respect to promotion and tenure nominations, serving in a fact-finding consultative role.
- Usually meet in the spring and does not have a chair. The secretary handles chairing meeting Committee has a very heavy workload
- Diversity of the Committee
  - 1- HSC
  - 1- IFAS
  - 1- Engineering
  - 1- E & G

**Preservation of Historic Buildings and Sites** – Carl Van Ness, Member

- Committee assists the University in implementing its Policy on Historic Preservation, filed with the Florida Secretary of State, as Programmatic Memorandum of Agreement for Protection of Historical Resources.
- Assists the University in fulfilling federal and state obligations with respect to its historic and archeological resources.
- Reports to the Vice President for Business Affairs.
- No issues except having problems getting all members together.

Due to lack of members, the committee decided to elect a chair for 2017-2018 in the fall.

The meeting adjourned at 11:30 a.m.